

Transition to Community/The Potter's House

"In The Potter's Hands"

Our Mission

Transition to Community (TTC) is a 501c3 nonprofit Christ centered ministry. TTC ministers with a holistic approach to the physical, emotional, and spiritual needs of prerelease and post release prisoners and individuals desiring to overcome addictions. Individuals will overcome obstacles in their lives and become responsible contributors in their family, workplace and community through the Potter's House residential ministries.

Our Vision

Providing hope and services to Lancaster County male prisoners as they transition into the community.

Potter's House Program

By creating a safe home environment based on Christian principles, program objectives are to:

1. Support the fact that resolving issues and finding meaning to life is through a personal walk with Jesus Christ and the power of the Holy Spirit according to the word of God.
2. Encourage the development of foundations that sustain a lifelong lifestyle free from harmful addictions and hurtful patterns of thinking.
3. Develop personal character and disciplines that will promote responsible contributions in the workplace, family, church, and in their community.
4. Experience reconciliation for healing in areas of their personal life, family and other relationships.
5. Understand one's own personal call and gifts and develop them in fulfilling life purpose.
6. Prepare individuals for the responsibilities of caring for one's home and family.
7. Develop patterns of living that support physical health and financial responsibility.

A typical stay will be 3-12 months.

Foundational Values

To experience God's blessing for meaningful living, we believe the following areas are foundational values:

1. An intimate relationship with Jesus Christ is necessary to experience life transformation.
2. God's word is the truth and directive for all areas of life.
3. The Holy Spirit is a faithful Guide as wrong ways of living are surrendered to Him.
4. Peace in our relationship with God, family members and others is necessary for healthy living.
5. A rightful respect of authority is a way to the blessing of God
6. Active involvement, as a disciple of Jesus Christ, in a local church is absolutely necessary.

ADMISSION PROCEDURES

Requirements for Admission

1. Must be at least 18 years of age.
2. Must have a growing interest in and or relationship with Jesus Christ.
3. Must be willing to surrender “old life” and be committed to learning and following the ways of Christ.
4. Must commit to abstaining from all forms of narcotic drugs and alcohol.
5. Must agree to complete the program and abide by discernment of staff and support group for length of stay.
6. Must agree to The Potter’s House Financial Plan to manage personal finances until requirements are met.
7. Must agree to personal counseling or inner healing sessions as recommended by Staff.
8. Must be committed to regular and continuous employment or comparable volunteer service if on disability.
9. Must commit to and sign the Potter’s House Partnership agreement. (Resident commitment, employment agreement, and household guidelines.)
10. Approval by the Admissions Committee comprised of the Ministry Director and two designated staff.

Application Procedures

1. Become familiar with Potter’s House vision and guidelines.
2. Complete and return application form.
3. Schedule a personal interview with the director or prison coordinator.
4. A \$200.00 deposit is required before admission. Please have payment ready and prepared beforehand.
5. Mail completed application to:

Transition to Community
13 Brimmer Ave.
New Holland, PA 17557

or email to ttcph.director@gmail.com

Meet the Core Staff



Lloyd Hoover – Founder/ Executive Director

Lloyd is an ordained bishop/ overseer for churches in Lancaster Conference of Mennonites and has been trained in counseling and prayer ministry. He believes that each person can experience true freedom and newness of Life as we allow Jesus Christ to heal us of the issues in our past so that we can look forward to a hopeful future. He and his wife Elaine have 4 children and he serves on the board of numerous church and community organizations.



Lanny Millette – TTC Ministry Director

Lanny believes he was called to his role at Potter's House in response to Jesus' charge in Luke 4 to fulfill Isaiah 61. Lanny is a licensed pastor with Lancaster Conference of the Mennonite Church as well as a National Certified Counselor. He has experience in administration, counseling and case management through his 35 years working with Camp Hebron, Philhaven, Staunton Correctional Center (VA) and Eastern Mennonite University. Lanny is blessed to be married to Debbie for 34 years with whom he raised 2 precious sons and now is enjoying the season of grandparenting.



Gene Carmack – House Manager (New Holland)

Gene is a graduate of the Potter's House Program in the summer of 2015. Gene is passionate about the spiritual and personal development of the men in the program and enjoys teaching Bible studies and helping them apply what they are learning to their daily lives. He currently works as a sales representative for Superior Plastics.



Derek Ruf – House Manager (Leola)

Derek graduated from the program in the summer of 2012 and is now a part of the team. He is very passionate about helping people to stay sober and bringing people to Christ. He attends Lancaster Bible College to pursue a career in addictions counseling.



Armond (Bud) Roda – Resource Coordinator

Bud received special training through Prison Fellowship and has been actively involved in prison ministry for many years. He serves on the board of Exit Ministries and believes that everyone deserves to experience the victorious life that can only be found through a personal relationship with Jesus Christ. He and his wife Karen have 5 children.



Kathy Nolt – Financial Coordinator

Kathy lives in Lititz with her husband, Gary. Together, they own a small trucking company for which Kathy handles the bookkeeping side of things. She also works part-time at Teaching the Word Ministries as their Financial Manager. They both have a heart to see people find the joy of walking in who God created them to be. They have two sons who are both married. And their favorite title these days is Grammy and Pappy to their two adorable granddaughters.



Debbie Millette – TTC Director of Development

Debbie brings her administrative skills as well as computer and database skills to this ministry position. Her skills were developed in her work at Camp Hebron, Philhaven Hospital and in her own business for a season. She is excited to be part of this ministry and has a passion to see the lives of these men be redirected by the power of Jesus Christ as they submit their will to His. She also serves as Administrator for Light of Hope Community Service Organization in Lancaster. Debbie is blessed to be married to Lanny for 34 years and after raising two sons is enjoying the season of grandparenting.

In addition to the regular staff there are many volunteers and support staff that are vital to the ongoing work. Teachers, mentors, drivers, and encouragers play a very important function here at TTC/The Potter's House. We all work together to help facilitate a program geared to the transforming work of the Holy Spirit in the lives of men connecting back to the community.

TTC/The Potter's House

PARTNERSHIP AGREEMENT

"Partnering as Brothers in Christ"

Spiritual Development

1. Living in this household means being committed to a growing relationship with God in my life.
2. For each person in the house to meet their objectives it requires a mutual commitment to encouragement, respect, and openness and to be accountable to each other in a loving way. "As iron sharpens iron, so one man sharpens another." Proverbs 27:17.
3. Each Household member is expected to participate in weekly in-house programming including Bible studies, AA/NA, addiction therapies, other specified group activities, and regular participation and commitment in a local church.
4. Regular assigned studies for personal development. As a successful follower of Christ will be encouraged to spend several hours of personal devotional time each week.

Relationships

1. Healthy conversation is important at all times and needs to reveal a growing relationship with God that is respectful of others.
2. Unlimited telephone service is available to all in the house and phone messages must be handled respectfully and responsibly. Calls should be kept to 15 minutes. Phone service is a privilege not a right.
3. Good communication within the house shows respect and leaving the house for other than regular activities requires signing a posted form defining the destination and approximate time of return.
4. Difference and conflict must be processed in a loving way by first discussing things together among those whom it involves as outlined in Mathew 5:23-24 and Mathew 18:15-17.
5. Boyfriend/Girlfriend Relationships have proven to be distracting to this time of personal growth and are not permissible until after graduating from The Potter's House.
6. Respect is to be shown for all staff members. This includes not raising your voice or swearing.

Household Personal Expectations

1. In house entertainment should be personally edifying. No sexually explicit movies, magazines, R rated videos, etc. Residents are not allowed to have personal TV's in bedrooms.
2. All sexual activity is inappropriate for this time of personal growth and is prohibited.
3. Guest visits to house should be minimal and only by prior arrangement with House Manager.
4. Maintain a positive testimony by being a good law abiding citizen including the respect of government officials, township ordinances, noise curfew (11:00 p.m. – 7:00 a.m.)
5. Vehicles should only be on premises if needed for employment. Arrangements may be made with House Manager. Vehicles must be legal and well maintained. Resident must have a valid driver's license.
6. Respect one another's privacy including personal space such as room.
7. Respect and maintain confidentiality of other resident's personal issues and situation.
8. Regularly sign out when leaving property and call in if a problem occurs preventing prompt return.
9. Time away from the house between the hours of 10:00 p.m. and 6:00 a.m. requires approval from the House Manager and/or Director.
10. Residents are responsible for personal medical care and prescriptions. New prescriptions must be reported to Ministry Director.

11. Smoking and all tobacco usage is restricted to designated outdoor areas. Residents are encouraged to use this time to quit and establish a healthier lifestyle.
12. Cell phones are permitted for personal use. Number must be given to House Manager and Director. Use of Smart Phones may be restricted.

Shared Household responsibilities

1. Shared Financial Expenses: (Program Fee)
 - a. Proportionate amount of food budget (\$15.00 per week subject to adjustments)
 - b. Shared amount of household supplies (cleaning, laundry, paper, etc)
2. Food preparations and clean up.
3. Weekly chore responsibilities.
4. Everyone is responsible to respect each others' rights to mutual use of common areas. (kitchen, living room, lounge, laundry, bedrooms,)
5. Turning off lights, appliances and locking the doors is expected when leaving the house.
6. Adjusting of thermostat setting to maintain comfort while supporting principles that conserve energy is done only by House Manager. Personal space heaters and air conditioners are not allowed unless by special arrangement.
7. Recycling according to guidelines provided.
8. Accept mutual accountability for one another. For the good of all violations of this agreement must be reported to a staff person.

Personal Responsibilities for Each Household Member

1. Maintain cleanliness and orderliness in your private room
2. Supply and launder your own sheets, blankets and towels.
3. Make monthly rent payment by the first Tuesday of each month. (\$400.00)
Program fee includes: private/semi private room and use of general household area.
Utilities: heat, electric, water/sewer, basic phone service.
4. Be committed to complete program following a one month trial period. Be willing to abide by the decision of graduation committee regarding readiness and further needs for graduation.
5. Participate in all household meetings and activities.
6. Permit the house manager the right to make room checks.
7. Signing this agreement signifies agreement that, in the event of an early dismissal (behavioral),
 - a. the \$200.00 deposit fee will be forfeited.
 - b. If termination is before the end of the month, the full month's rent will be charged.
 - c. any outstanding balances owed to The Potter's House will be withdrawn from the Resident's Account prior to reimbursement of funds.
8. The first month's rent (\$460.00) must be paid by 60 days or you may forfeit your future stay.

Employee and Financial Agreement

1. Serve the company employed in ways that contribute to its success by being a faithful, responsible employee and performing the duties well.
2. Be regular and dependable in work commitment and always prompt for starting time.
3. Honor employee guidelines and respect company expectations of employees.
4. Work at maintaining healthy and encouraging relationships within the company.
5. Do not terminate employment without Godly council. It is best if another position has been secured first.
6. Agree to The Potter's House Life plan for financial management and savings.

Causes for Termination of Agreement

1. Use or possession of illegal substances, paraphernalia, alcohol or inappropriate use of prescription medication and narcotic pain relievers are not permitted under any circumstances. Residents must be committed to a lifestyle of abstinence. Random testing must be permitted. One violation of drugs, alcohol use, or violent behavior without a confession can result in termination from the program. There is no three strike rule.
2. Possession of a weapon, fireworks, pornography or other prohibited items.
3. An accumulation of minor violations and lack of corrective behavior after being confronted.
4. Residents have the right to appeal any decision of the directors.

We the Potter's House staff commit to doing our part in providing a helpful, Christ-centered, life changing program. We will strive to create and maintain a healthy environment in which each person is respected and inspired to personal growth.

Please submit this signed Partnership agreement at the time of your personal interview.

I _____ have read The Potter's House "Partnership Agreement" and will abide by it as long as I am in the hands of "the Potter". I understand that I am asking for help to transition back into the community and turn from my old lifestyle. By signing this agreement I commit to adhering to the rules, financial responsibilities, counseling and other activities as determined by staff, and commit myself to a new way of life in Jesus Christ.

Printed Name	Signature	Date
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Emergency Contact:

Name	Phone	Email
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Note: If asked to leave for not following house guidelines you may need to vacate the premises immediately. Any belongings should be taken at that time. Items left behind will be packed up and kept for up to two weeks. They may be considered a donation after two weeks unless other arrangements have been made. Returning to the house in these circumstances may only be done with permission and presence of the House Manager or Director. The Potter's House is not responsible for these items under any circumstance.

While you wait for approval:

1. Pray for Gods guidance to be sure that "The Potter's House" is His will for your immediate future.
2. Ask your family, church, and other individuals for guidance in this area.
3. If you do not presently have a job, network with persons you know in the community to locate suitable employment. Day shift is best.

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RESIDENT APPLICATION

- Purpose: The following information will be used to determine the fit between the applicant and the Potter's House program. In addition it will provide staff a helpful understanding with which to support new beginnings while at The Potter's House
- All information will be Confidential and for use only by those whom oversee the program.
- All applicants must be willing to agree to complete the program, regardless of time required. There is a one month trial period to determine readiness and suitability.

1. Personal Information

A. Name _____ Age _____

B. Address _____ Date of Birth ___/___/___

City _____ State _____ Zip _____

Phone Number _____ SS# _____

C. Marital Status (circle one) single dating married separated divorced widowed

D. Spouse's Name _____ Phone No. _____

Address _____

Occupation _____

E. Do you have children? YES NO Child Support? YES NO

How much do you currently owe on child support? _____

F.	Names of Children	Age	Birth date
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1.	_____	_____	_____
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2.	_____	_____	_____
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3.	_____	_____	_____
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4.	_____	_____	_____
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G. List all previous spouses (if applicable). _____

2. Education and Service Information

A. What is the highest grade you have completed? _____

B. Do you enjoy learning? YES NO

C. List any specific areas of training you have had.

D. What are your future educational goals?

F. List your four favorite pastimes.

3. Employment History

A. What is or was your most current employment status (place, position)?

B. How long have you been employed there?

C. List the last 5 jobs you have had, length of time, and reason for change.

1. _____

2. _____

3. _____

4. _____

5. _____

D. Are you physically, emotionally and mentally able to handle full-time work?

E. What is the minimum wage you are willing to work for?

F. What types of work do you enjoy doing? _____

4. Criminal Justice History

A. Have you ever had any criminal charges? YES NO

List all local, out of the country, and out of state charges and the dates:

B. How many times have you been in prison? _____

What were the charges and the dates of each stay?

C. Do you have any legal issues pending? YES NO

Explain:

D. Probation: YES NO How long? _____

Present (or past) Probation Officer:

Name Phone Number

E. Do you come under Megan's Law as a sex offender? YES NO

Date when the Order expires: _____

F. Do you have any misconduct charges while in prison? YES NO

1. How many misconducts did you have? _____

2. What were the misconducts for?

G. What needs to change in your life, so you do not go back into prison? (Circle all that apply)

1. People, places and things
2. Being a follower
3. Stay away from drugs and alcohol
4. Stay away from bad relationships
5. Be more responsible in keeping a job
6. Deal with the reason I go to drugs and alcohol
7. Other (please explain use other side if necessary)

5. Spiritual

A. Have you accepted Jesus Christ as your personal Lord and savior? YES NO
Are you committed to following Him? YES NO

B. Most recent church attended: _____

Do you have a home church? Name: _____

C. Present Chaplain/Pastor's Name: _____ Phone: _____

6. Medical History

A. List any current medical conditions and any history of serious illness. _____

B. What medications are you taking currently? (will take at Potter's House)

Name	Dose	Purpose
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_____	_____	_____
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_____	_____	_____
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_____	_____	_____
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C. What is the name of your Physician? _____

D. Do you have medical insurance? YES NO

E. In case of emergency, who should be contacted?

Name _____ Phone _____

7. Sobriety

A. Are you now clean and sober? How long? _____

B. Have you recently struggled with any of the following addictions? (Circle all that apply)

Heroin	Cocaine, crack addiction
Alcohol	Prescription Medication
Methamphetamine's	Ecstasy
Marijuana	Inhalants
Pornography	Other (please explain)

C. Are you currently receiving treatment of any kind for substance abuse? YES NO
Describe:

D. List all recovery, rehab programs, or ministries that you have participated in.
Include dates. _____

E. Are you involved with an AA/NA group? YES NO
What is your home group? _____

8. Family History

A. Father's Name _____
Occupation _____ Phone _____
B. Mother's Name _____
Occupation _____ Phone _____

C. Describe any changes that should happen in your relationship with your parents. _____

D. Describe briefly any history of addictions in your family? _____

E. Are there any other significant family relationships or issues we should be aware of? _____

9. General Information

A. Why do you want to live at The Potter’s House? (Circle all that apply)

- 1. I need a place to live
- 2. I can’t go back home anymore
- 3. I need accountability with learning how to live in my community.
- 4. I need a home plan.
- 5. I need more structure in my life
- 6. Other (please explain)

B. What are the goals you want to accomplish while at The Potter’s House? _____

C. Explain how you will commit to and respect the Objectives of Partnership Plan?

If not, explain why you feel you should be accepted: _____

D. Write a 1-2 page summary of the key events that have shaped you to this point in your life. Include a brief testimony to the impact that Jesus has had and your short-term and long-term future goals. How do you see Potter's House helping you to achieve them?